



Application for Planning Permission.
Town and Country Planning Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Applicant Name, Address and Contact Details

Title: First name: Surname:

Company name:

Street address:

Town/City:

County:

Country:

Postcode:

Telephone number:

Country Code	National Number	Extension Number
<input type="text"/>	<input type="text"/>	<input type="text"/>

Mobile number:

<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------

Fax number:

<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------

Email address:

Are you an agent acting on behalf of the applicant? Yes No

2. Agent Name, Address and Contact Details

No Agent details were submitted for this application

3. Description of the Proposal

Please describe the proposed development including any change of use:

The building is currently classified as D1 non-residential institution and provides accommodation on three floors. The lower ground floor comprises four separate office rooms, twin WC and kitchen area and has its own separate entrance accessed via an enclosed courtyard area, the offices are fitted with fire-doors throughout. We propose converting the lower ground floor to B1 business use for office, research and development and light industrial use to accommodate the offices and electronics workshop of local technology company MAC SciTech Ltd, the property will be used for the daily tasks of MAC SciTech which will include electronic repair, design and development, programming, CAD work and light industrial tasks which are compatible with residential areas as well as general office and administrative tasks.

The current layout of the building is ideal for these purposes and the change of use will not require internal modifications to the lower ground floor. Ample on-street parking is available in the area and double gates will be installed for access to the rear yard for off-street parking for two vehicles and storage of wheelie bins. MAC SciTech Ltd is a service company and does not have a retail element, nor does it expect more than one client to be in attendance at the property at any one time and does not therefore expect to have a significant effect on the local parking or traffic routes.

The ground floor comprises a kitchen, main hall and meeting room as well as twin WC and entrance lobby with entry to the building via the main church front door and access to the rear yard via stairs to the rear door. Stairs lead to the lower ground floor and first floor. An enclosed platform lift allows access to the lower ground floor. Fire doors are installed throughout.

The first floor comprises two office rooms each with two Velux windows. We propose conversion of the ground floor and first floor to C3(a) residential use for a single family. Changes to the internal building will include conversion of one of the WCs on the ground floor into a family bathroom and the offices on the first floor will be refitted to give two separate bedrooms. A partition wall and lockable fire door will be installed to the top of the staircase leading to the lower ground floor. Repairs and renovation of the exterior of the church will include the repair and restoration of the main church door and repairs to existing slate roof, as well as repair and maintenance of brickwork and pointing where necessary.

Double gates will be installed to the rear fence of the property to allow off-street parking for two cars and a storage area for wheelie bins.

Has the building, work or change of use already started? Yes No

4. Site Address Details

Full postal address of the site (including full postcode where available)

Description:

House: Suffix:

House name:

Street address:

Town/City:

County:

Postcode:

Description of location or a grid reference
(must be completed if postcode is not known):

Easting:

Northing:

5. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? Yes No

6. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? Yes No

Is a new or altered pedestrian access proposed to or from the public highway? Yes No

Are there any new public roads to be provided within the site? Yes No

Are there any new public rights of way to be provided within or adjacent to the site? Yes No

Do the proposals require any diversions/extinguishments and/or creation of rights of way? Yes No

If you answered Yes to any of the above questions, please show details on your plans/drawings and state the reference of the plan(s)/drawings(s)

Details for new double gates to rear yard from side lane are shown on drawing number 8DT2 (Site Plan as Proposed), with 8DT1 (Site Plan as Is) showing the current pedestrian access. Current hard-standing consisting of concrete and concrete paving slabs to be repaired and made good.

7. Waste Storage and Collection

Do the plans incorporate areas to store and aid the collection of waste? Yes No

If Yes, please provide details:

A separate area is designated in the rear yard for the storage of wheelie bins and double gates are proposed for access to this area.

Have arrangements been made for the separate storage and collection of recyclable waste? Yes No

If Yes, please provide details:

Recyclable waste will be stored in the wheelie bin storage area in the designated wheelie bin.

8. Authority Employee/Member

With respect to the Authority, I am:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

Do any of these statements apply to you? Yes No

9. Materials

Please state what materials (including type, colour and name) are to be used externally (if applicable):

Walls - description:

Description of *existing* materials and finishes:

Brick and sandstone.

Description of *proposed* materials and finishes:

As original brick and sandstone.

Roof - description:

Description of *existing* materials and finishes:

Pitched slate roof.

Description of *proposed* materials and finishes:

Pitched slate roof.

9. (Materials continued)

Windows - description:

Description of *existing* materials and finishes:

All windows comprise double glazed sealed units.

Description of *proposed* materials and finishes:

Windows are not to be changed, original double glazed sealed units will remain.

Doors - description:

Description of *existing* materials and finishes:

Wooden door and door surround finished in blue gloss paint.

Description of *proposed* materials and finishes:

Wooden door and surround to be stripped and refurbished and finished as treated natural wood.

Boundary treatments - description:

Description of *existing* materials and finishes:

Mixture of brick wall and painted iron railings.

Description of *proposed* materials and finishes:

Existing iron railings to be refurbished and repainted in black. New double gate in keeping with existing railings will be installed to the rear yard. Existing brick walls will remain unchanged.

Vehicle access and hard standing - description:

Description of *existing* materials and finishes:

Concrete yard.

Description of *proposed* materials and finishes:

Existing concrete hard standing and concrete slabs to be repaired or relaid where necessary.

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement?

Yes No

10. Vehicle Parking

Please provide information on the existing and proposed number of on-site parking spaces:

Type of vehicle	Existing number of spaces	Total proposed (including spaces retained)	Difference in spaces
Cars	0	2	2
Light goods vehicles/public carrier vehicles	0	0	0
Motorcycles	0	0	0
Disability spaces	0	0	0
Cycle spaces	0	0	0
Other (e.g. Bus)	0	0	0
Short description of Other			

11. Foul Sewage

Please state how foul sewage is to be disposed of:

Mains sewer Package treatment plant Unknown
Septic tank Cess pit

Other

Are you proposing to connect to the existing drainage system?

Yes No Unknown

12. Assessment of Flood Risk

Is the site within an area at risk of flooding? (Refer to the Environment Agency's Flood Map showing flood zones 2 and 3 and consult Environment Agency standing advice and your local planning authority requirements for information as necessary.)

Yes No

If Yes, you will need to submit an appropriate flood risk assessment to consider the risk to the proposed site.

Is your proposal within 20 metres of a watercourse (e.g. river, stream or beck)?

Yes No

Will the proposal increase the flood risk elsewhere?

Yes No

How will surface water be disposed of?

Sustainable drainage system Main sewer Pond/lake
 Soakaway Existing watercourse

13. Biodiversity and Geological Conservation

To assist in answering the following questions refer to the guidance notes for further information on when there is a reasonable likelihood that any important biodiversity or geological conservation features may be present or nearby and whether they are likely to be affected by your proposals.

Having referred to the guidance notes, is there a reasonable likelihood of the following being affected adversely or conserved and enhanced within the application site, OR on land adjacent to or near the application site:

a) Protected and priority species

Yes, on the development site Yes, on land adjacent to or near the proposed development No

b) Designated sites, important habitats or other biodiversity features

Yes, on the development site Yes, on land adjacent to or near the proposed development No

c) Features of geological conservation importance

Yes, on the development site Yes, on land adjacent to or near the proposed development No

14. Existing Use

Please describe the current use of the site:

D1 Non-residential institution. The property is owned by a mental health charity and was used as offices and community interface interface but has remained empty for several years. A church group began renting the property on a temporary basis since around Jun 2015, after the sale of the property to Mr Maughan was agreed, and has since been using the property for religious meetings.

Is the site currently vacant? Yes No

Does the proposal involve any of the following?

If yes, you will need to submit an appropriate contamination assessment with your application.

Land which is known to be contaminated? Yes No

Land where contamination is suspected for all or part of the site? Yes No

A proposed use that would be particularly vulnerable to the presence of contamination? Yes No

15. Trees and Hedges

Are there trees or hedges on the proposed development site? Yes No

And/or: Are there trees or hedges on land adjacent to the proposed development site that could influence the development or might be important as part of the local landscape character? Yes No

If Yes to either or both of the above, you may need to provide a full Tree Survey, at the discretion of your local planning authority. If a Tree Survey is required, this and the accompanying plan should be submitted alongside your application. Your local planning authority should make clear on its website what the survey should contain, in accordance with the current 'BS5837: Trees in relation to design, demolition and construction - Recommendations'.

16. Trade Effluent

Does the proposal involve the need to dispose of trade effluents or waste? Yes No

If Yes, please describe the nature, volume and means of disposal of trade effluents or waste:

General trade waste such as recyclables, paper, plastics etc will be disposed of via local council waste collection services, expected levels of waste are single 240L wheelie bin collected once weekly. Specific trade WEEE (waste electrical and electronic equipment) waste and metal waste generated will be taken to a local waste depot such as Sita North Shields or GAP waste Management North Shields, expected levels are less than 1 tonne per annum.

17. Residential Units

Does your proposal include the gain or loss of residential units? Yes No

Market Housing - Proposed

	Number of bedrooms				
	1	2	3	4+	Unknown
Houses		1			
Flats/Maisonettes					
Live-Work units					
Cluster flats					
Sheltered housing					
Bedsit/Studios					
Unknown					

Proposed Market Housing Total 1

Market Housing - Existing

	Number of bedrooms				
	1	2	3	4+	Unknown
Houses					
Flats/Maisonettes					
Live-Work units					
Cluster flats					
Sheltered housing					
Bedsit/Studios					
Unknown					

Existing Market Housing Total 0

17. Residential Units (continued)

Overall Residential Unit Totals

Total proposed residential units	1
Total existing residential units	0

18. All Types of Development: Non-residential Floorspace

Does your proposal involve the loss, gain or change of use of non-residential floorspace?

Yes No

Use class/type of use	Existing gross internal floorspace (square metres)	Gross internal floorspace to be lost by change of use or demolition (square metres)	Total gross new internal floorspace proposed (including changes of use) (square metres)	Net additional gross internal floorspace following development (square metres)
A1 Shops Net Tradable Area	0.0	0.0	0.0	0.0
A2 Financial and professional services	0.0	0.0	0.0	0.0
A3 Restaurants and cafes	0.0	0.0	0.0	0.0
A4 Drinking establishments	0.0	0.0	0.0	0.0
A5 Hot food takeaways	0.0	0.0	0.0	0.0
B1 (a) Office (other than A2)	0.0	0.0	0.0	0.0
B1 (b) Research and development	0.0	0.0	0.0	0.0
B1 (c) Light industrial	0.0	0.0	0.0	0.0
B2 General industrial	0.0	0.0	0.0	0.0
B8 Storage or distribution	0.0	0.0	0.0	0.0
C1 Hotels and halls of residence	0.0	0.0	0.0	0.0
C2 Residential institutions	0.0	0.0	0.0	0.0
D1 Non-residential institutions	322.0	322.0	322.0	0.0
D2 Assembly and leisure	0.0	0.0	0.0	0.0
Other Please Specify	0.0	0.0	0.0	0.0
Total	322.0	322.0	322.0	0.0

For hotels, residential institutions and hostels, please additionally indicate the loss or gain of rooms:

Use Class	Types of use	Existing rooms to be lost by change of use or demolition	Total rooms proposed (including changes of use)	Net additional rooms

19. Employment

If known, please complete the following information regarding employees:

	Full-time	Part-time	Equivalent number of full-time
Existing employees	0	0	0
Proposed employees	2	2	3

20. Hours of Opening

If known, please state the hours of opening (e.g. 15:30) for each non-residential use proposed:

Use	Monday to Friday		Saturday		Sunday and Bank Holidays		Not Known
	Start Time	End Time	Start Time	End Time	Start Time	End Time	
A1							<input checked="" type="checkbox"/>
A2							<input checked="" type="checkbox"/>
A3							<input checked="" type="checkbox"/>
A4							<input checked="" type="checkbox"/>
A5							<input checked="" type="checkbox"/>
B1A	09:00:00	17:00:00					<input type="checkbox"/>
B1B	09:00:00	17:00:00					<input type="checkbox"/>
B1C	09:00:00	17:00:00					<input type="checkbox"/>
B2							<input checked="" type="checkbox"/>
B8							<input checked="" type="checkbox"/>

20. Hours of Opening (continued)

C1								<input checked="" type="checkbox"/>
C2								<input checked="" type="checkbox"/>
D1								<input checked="" type="checkbox"/>
D2								<input checked="" type="checkbox"/>
Other								<input checked="" type="checkbox"/>

21. Site Area

What is the site area?

00.04

hectares

22. Industrial or Commercial Processes and Machinery

Please describe the activities and processes which would be carried out on the site and the end products including plant, ventilation or air conditioning. Please include the type of machinery which may be installed on site:

Main tasks will include electronics repairs, development of technology, programming of electronic devices, prototyping of electronic devices. Equipment to be used will include general workshop machinery such as soldering irons, hot air solder systems, drills, CNC pcb mill/drill, bench top ductless fume extraction. We do not expect to generate significant amounts of waste on-site. Noise levels will be minimal limited to general occasional use of hand tools such as drills and machinery such as drills. No air conditioning system is proposed and ductless fume extraction will require no output of fumes to the environment.

Is the proposal for a waste management development?

Yes No

23. Hazardous Substances

Is any hazardous waste involved in the proposal?

Yes No

24. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

Yes No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

The agent The applicant Other person

If Other has been selected, please provide:

Contact name:

Title:

First name:

Surname:

Telephone number:

Country code:

National number:

Extension number:

Email Address:

25. Certificates (Certificate B)

Certificate of Ownership - Certificate B

Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/ The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner (*owner is a person with a freehold interest or leasehold interest with at least 7 years left to run*) and/or agricultural tenant ("*agricultural tenant*" has the meaning given in section 65(8) of the Town and Country Planning Act 1990) of any part of the land or building to which this application relates.

Owner/Agricultural Tenant	Date notice served
Name: Mental Health Concern	08/09/2015
Number: 36 Suffix: House name: Buttress House	
Street: Brenkley Way	
Locality: Seaton Burn	
Town: Newcastle Upon Tyne	
Postcode: NE13 6DS	
Title: Dr First name: Michael Surname: Maughan	
Person role: Applicant Declaration date: 08/09/2015 <input checked="" type="checkbox"/> Declaration made	

26. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Date 08/09/2015